

Maricopa County Boards and Commissions

TRAVEL REDUCTION PROGRAM REGIONAL TASK FORCE

MISSION: To design the framework for the implementation of employer alternative mode transportation plans, as defined and provided for by law, such that the requirements for all employer transportation plans under its purview are reasonable and effective in meeting the goals set forth by the legislature, and fairly applied to all participating employers.

FORMATION AUTHORITY: A.R.S. § 49-582.

COMPOSITION: A.R.S. § 49-582: "B. The board shall appoint members of the task force in an equitable manner. Task force members shall be appointed to serve two-year terms, and membership shall be staggered so that no more than two-thirds of the appointed members' terms expire on January 31 of any year. The board shall determine the method of selection and appointment of task force members, as provided by law, ordinance or guidelines established in this section. C. The task force members shall be appointed to represent interests affected by the travel reduction program. Candidates for membership must be residents of the county and shall be selected from major employers, a member or manager of a transportation management association, an owner or manager of a business park, industrial park, office building, shopping center or other concentration of commercial interests, a public interest group established to address transportation or air quality issues or political subdivisions within the county.

" **NOTE:** In February of 1989, the Board of Supervisors established a 15-member task force comprised of three representatives from each supervisorial district. Five members of the initial task force were appointed for one-year terms, five members for two-year terms, and five members for three-year terms. In February 1989, all successors were appointed for two year terms to expire on January 31 of their appointed term.

DUTIES AND POWERS: A.R.S. § 49-583: "A. The task force shall review and approve the baseline survey distributed to major employers for the purpose of collecting data on employee commuting patterns. The task force shall provide uniform formats for data to be provided by each employer on the commuting patterns of its employees and the effectiveness of its travel reduction plan. Collected data shall include the mode used and distance traveled for commute trips. The task force shall establish uniform requirements for record keeping and reporting as necessary to comply with this article and reasonable deadlines for submittal of additional data as required. B. The task force shall: 1. Evaluate major employers' travel reduction plans and approve or object to any such plan received. 2. Review all responses by major employers to the annual survey and determine if they meet the requirements of this article. 3. Review the travel reduction plan submitted by each major employer to conclude if the plan achieves the targeted increase in travel reduction measures along with the staff report on the plan. 4. Monitor the implementation of each travel reduction plan as submitted by each major employer. C. A plan submitted to the task force under subsection B, paragraph 1 shall be approved or objections filed within ninety days of its submission. The plan is automatically approved unless objected to by the task force within ninety days. Objections shall be based on criteria set forth in § 49-588. If the task force shall determine if enforcement action is appropriate and shall recommend action as it deems necessary. D. If any response submitted to the task force pursuant to subsection B, paragraph 2 is not approved, the task force may direct the employer to submit additional data within thirty days. If subsequent submissions of data are not approved, the task force shall evaluate the major employer and supporting data and decide if enforcement action is necessary. F. If a major employer has not implemented the travel reduction plan as submitted to the task force pursuant to subsection B, paragraph 4, the task force shall describe the inadequacies and shall direct modifications in the plan implementation. If the major employer's efforts remain inadequate, the task force shall evaluate the supporting data and decide if enforcement action is necessary. G. If a major employer's travel reduction plan fails to achieve the target goals, the task force shall direct the staff to work with the employer to increase alternative modes of usage and reduce vehicle miles

traveled in keeping with regional goals and to submit a plan addendum outlining activities aimed at correcting the plan deficiencies, unless the major employer's current efforts are judged to be sufficient based on 1: The cost of the employer's travel reduction program compared to the average cost of such programs for all major employers. 2. Unusual circumstances faced by the major employer. If unusual circumstances do exist, the task force shall determine if major employers that fail to submit an addendum within ninety days after the date of written notice should be subject to enforcement action. H. The task force shall direct the staff to identify and contract potential voluntary participants to encourage and assist them in participating in cooperative efforts Maricopa County Boards and Commissions to collect data on commuting patterns, needs and desires of their employees of their employees and their tenants' employees. These potential voluntary participants shall include property managers and other non major employers that may wish to participate in a travel reduction program. The task force shall encourage these owners, managers and employers to form transportation management associations. Among other activities the transportation management associations may disseminate information on alternate modes of transportation. The task force shall encourage the transportation management associations to assist member employers in developing and implementing travel plans. I. The task force shall review the performance of the regional program annually and prepare a report for the board. The report shall include successes and problem areas and shall recommend revisions to this article, as necessary."

MEETINGS: A.R.S. § 38-431.02: Notices of the Maricopa County, Trip Reduction Task Force meetings and any of its committees and subcommittees will be posted at the Reception Office of the Maricopa County Air Quality Department, Fourth Floor, at 1001 North Central Avenue, Phoenix, AZ 85004 which is open to the public Monday - Friday, 8:00 a.m. to 5:00 p.m., except legal holidays. Such notices will indicate the date, time, and place of the meeting, and will include an agenda or information concerning the manner in which the public may obtain an agenda for the meeting.

Meetings of the Trip Reduction Task Force are held monthly. Meetings are conducted at the Maricopa County Air Quality Department building located at 1001 North Central Avenue, Suite 401, Phoenix, Arizona 85004.

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